



Adobe InDesign CC with Photoshop component:

The Basics

Course duration - 2 full days



Prerequisites:

Strong working knowledge of Windows or Mac.

Grab the Basics:

Learn the basics of page publication using Adobe InDesign CC.

Find out how to create, modify and save documents.

Discover how to enter and edit text and add graphics.

Become skilled at importing and threading text.

Learn how to place images at the correct size and resolution for print use.

Find out how to prepare your document for printing or web viewing and how to create an Acrobat PDF file from your InDesign document.

This course includes a Photoshop component (approx 3.5 hours) to show you how to correctly size and optimise images for print use.

If time allows, we also look at basic image correction - repairing minor blemishes, colour correction, brightening dull images and removing 'red eye'.

After lunch on day 2, you will be able to begin working on your own project or work with any of your existing InDesign documents.

We'll be there to guide you all the way!

Topics Covered:

Work Space

Using the Workspace

Working with Panels and Menus

Navigating Documents

Creating and saving new documents

Effective zooming

Switching between page views

Working with Pages

Page margins and columns

Viewing grids and guides

Creating pages and spreads

Creating and working with master pages

Adding automatic page numbering

Working with Text

Adding text with the Type Tool

Importing content from Microsoft Word

Threading text – manually and automatically

Character formatting and paragraph formatting

Basic Styles

Creating and applying character and paragraph styles

Adding and Working with Graphics

Use Photoshop to resize images and set resolution for print.

Placing images into place holders in InDesign

Understanding image Links

Placing EPS logos and vector graphics

Using image masks

Wrapping text around images

Colour Basics

Working with swatches

Creating custom colours

Applying colour to text and frames

Prior to Print

Checking spelling

Export files as PDF for print

Export files as PDF for web

Packaging an InDesign document

This outline is flexible and may change to accommodate student skills and interests

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